
 Alison Management	SAFETY MANAGEMENT SYSTEM MANUAL		Issue No.: 02
	Chapter 6.1		Issue Date: 01/02/2024
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PERSONAL DATA (To be completed by the candidate)	
APPLIED FOR THE POSITION OF: _____	PHOTO
SURNAME: _____	
FORENAME: _____	
FATHER'S NAME: _____	DATE OF BIRTH: _____
MOTHER'S NAME: _____	PLACE OF BIRTH: _____
MARITAL STATUS <input type="checkbox"/> SINGLE / <input type="checkbox"/> MARRIED	NATIONALITY: _____
HOME ADDRESS: _____	
E-MAIL: _____	TEL.: _____
NEXT OF KIN: _____	
SURNAME: _____	FORENAME: _____
HOME ADDRESS: _____	TEL.: _____
DEPENDANTS (Number): _____	

IDENTIFICATION DOCUMENTS				
DOCUMENT	NUMBER	ISSUING AUTHORITY	DATE ISSUED	EXPIRY DATE
Seaman's book				
Medical Certificate				
D & A examination record				
Passport				
Visa (as applicable)				
Yellow fever/Vaccination book (as applicable)				
National license (COC)				
National license (COP)				
Flag Endorsement				

Qualifications			
Native language:			
Foreign languages:	English <input type="checkbox"/> Good <input type="checkbox"/> Basic <input type="checkbox"/> Other:		
Education (Officers Only)			
Date	College / University	Subject	Qualifications

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Certificates	Yes	No	Issuing Authority	Date Issued	Expiry Date
A. Navigation and Engineering Watch					
Navig. watchkeeping A-II/1	<input type="checkbox"/>	<input type="checkbox"/>			
Navig. watchkeeping A-II/2	<input type="checkbox"/>	<input type="checkbox"/>			
Navig. watchkeeping A-II/4	<input type="checkbox"/>	<input type="checkbox"/>			
Able Seafarer Deck A-II/5	<input type="checkbox"/>	<input type="checkbox"/>			
E/R watchkeeping A-III/1	<input type="checkbox"/>	<input type="checkbox"/>			
E/R watchkeeping A-III/2	<input type="checkbox"/>	<input type="checkbox"/>			
E/R watchkeeping A-III/4	<input type="checkbox"/>	<input type="checkbox"/>			
Able Seafarer Engine A-III/5	<input type="checkbox"/>	<input type="checkbox"/>			
Certification Electro-Technical Officer A-III/6	<input type="checkbox"/>	<input type="checkbox"/>			
Certification Electro-Technical Rating A-III/7	<input type="checkbox"/>	<input type="checkbox"/>			
Basic Training Oil and Chemical Tankers A-V/1-1-1	<input type="checkbox"/>	<input type="checkbox"/>			
Advanced Training for Oil Tankers A-V/1-1-2	<input type="checkbox"/>	<input type="checkbox"/>			
Advanced Training for Chemical Tankers A-V/1-1-3	<input type="checkbox"/>	<input type="checkbox"/>			
Liquefied Gas Tanker Familiarization A-V/1-2 -1	<input type="checkbox"/>	<input type="checkbox"/>			
Liquefied Gas Tanker training program A-V/1-2 -2	<input type="checkbox"/>	<input type="checkbox"/>			
GMDSS operators A-IV/2	<input type="checkbox"/>	<input type="checkbox"/>			
B. Emergency, Security, Occupational Safety, Medical Care and Survival Functions					
Basic training A-VI/1-1 to 1-4	<input type="checkbox"/>	<input type="checkbox"/>			
Proficiency in survival craft and rescue boats, other than fast rescue boats A-VI/2-1	<input type="checkbox"/>	<input type="checkbox"/>			
Proficiency in fast rescue boats A-VI/2-2	<input type="checkbox"/>	<input type="checkbox"/>			
Advanced fire fighting. A-VI/3-1	<input type="checkbox"/>	<input type="checkbox"/>			
Medical First Aid A-VI/4-1	<input type="checkbox"/>	<input type="checkbox"/>			
Medical Care A-VI/4-2	<input type="checkbox"/>	<input type="checkbox"/>			
Ship Security Officer (SSO) A-VI/5	<input type="checkbox"/>	<input type="checkbox"/>			
Security Awareness for Seafarers without Designated Security Duties A-VI/6-1	<input type="checkbox"/>	<input type="checkbox"/>			
Security Awareness for Seafarers with Designated Security Duties A-VI/6-2	<input type="checkbox"/>	<input type="checkbox"/>			
C. Additional (Non-Statutory) Training					
Safety Officer	<input type="checkbox"/>	<input type="checkbox"/>			
Bridge Team/Resource Management (BRM/BTM)	<input type="checkbox"/>	<input type="checkbox"/>			
Engine Resource Management (ERM)	<input type="checkbox"/>	<input type="checkbox"/>			
Risk Assessment	<input type="checkbox"/>	<input type="checkbox"/>			
Incident Investigation	<input type="checkbox"/>	<input type="checkbox"/>			
ECDIS (generic)	<input type="checkbox"/>	<input type="checkbox"/>			
ECDIS (type specific)/Type:	<input type="checkbox"/>	<input type="checkbox"/>			
Ship Handling	<input type="checkbox"/>	<input type="checkbox"/>			

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Inventory of Hazardous Material (IHM)	<input type="checkbox"/>	<input type="checkbox"/>			
Cargo Handling	<input type="checkbox"/>	<input type="checkbox"/>			
Shipboard High Voltage Training	<input type="checkbox"/>	<input type="checkbox"/>			
Cross-cultural Interpersonal Skills	<input type="checkbox"/>	<input type="checkbox"/>			
Management, Leadership & Accountability	<input type="checkbox"/>	<input type="checkbox"/>			
Other Certificates – Training on Top of STCW	Yes	No	Issuing Authority	Date Issued	Expiry Date
	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>			
Training needs (To be identified in accordance with Ch.6.1 App. III):					
.....					
.....					
.....					

Total Years in Rank Applied*	
Total Years on this type of tanker (as applicable) *	
Total Years on all types of tankers (as applicable) *	
Number of STS Experience (as applicable)	

* Actual sea service (use 1 decimal i.e., 2.4 years)



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Previous Sea Service

Ship's name	Type / DWT	Engine Type / Maker	Managers	Flag	Rank	Service Time		Reason of Sign-Off
						Date on	Date off	

APPLICANT (NAME): _____ SIGNATURE _____ DATE _____

ASSISTANT CREW COORDINATOR/MANNING AGENCY APPLICATION REVIEW <i>(application's validity to be reviewed prior each employment)</i>		
Name	Signature	Date

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Information notice and consent form for candidate crewmembers

The Company hereby informs you about the processing of your personal data as described in this Notice, in the context of your application, and in accordance with the provisions of Regulation (EU) 2016/679 on the protection of natural persons with regard to the processing of personal data (henceforth "GDPR") and on the free movement of such data, the applicable provisions of the applicable legislation in relation to personal data, and shipping practice.

1. Data Processing and Data Retention

1.1 The Company processes your personal data collected either from you directly and/or from the Company and/or a third party (e.g., former employers, manning agents or other recruiters, et. al.). More specifically, the Company processes passport, identity and contact information, training and education data, prior and current employment information, information relating to background security checks, photo, information about your application to the Company, as well as any other personal data necessary in connection with the data processing purposes described below.

1.2 The aforementioned data are stored and processed by the Company for a specific time period, determined by the following criteria:

- (a) The compliance of the Company with its legal obligations towards competent authorities, and/or third parties;
- (b) Any applicable law and/or regulatory provisions on data retention periods;
- (c) The duration of the legal consequences stemming from your application to the Company;
- (d) Other legal interests of the Company; and/or
- (e) If you specifically consent thereto, the potential manning needs of the Company in the future.

2. Data processing purposes

The Company processes your data in order to select the appropriate personnel for the position for which you have applied in accordance with its recruitment criteria, as well as to comply with its legal obligations and to protect its legal rights. To the extent that you specifically consent thereto, the Company processes your data in order to select the appropriate personnel for a future position, than that for which you are currently applying.

3. Third party data transfers

We will not transfer your personal data to any third parties to the extent that your application is not successful or unless such transfer is required by law.

4. Your rights


You have the right to: (a) request access to your data and to information relating to the processing of your data by the Company, (b) request corrections and/or completion of your personal data, (c) request the Company to delete your data, (d) request the restriction of the scope of processing, the way that the Company is processing your data, as well as the purposes for which the Company is processing them, (e) receive the personal data you provide to the Company in a structured, commonly used and machine-readable format, transmit them to another data controller, and/or request the Company to directly transmit them to another data controller, if technically feasible, (f) object to the processing of your personal data, on grounds relating to your particular situation, and (g) file a complaint before the competent data protection authority. So far as the processing relies upon your consent, you have the right to withdraw such consent at any time. To exercise your rights, please contact the Company as illustrated below at 6.

5. Legal basis for processing and obligation to provide data

5.1 The processing of your personal data is based upon the following legal bases:

- (a) the processing is necessary for the Company to consider your job application, as a stage of preparation of an employment agreement between you and the Company;
- (b) your consent, where applicable; and/or
- (c) the processing is necessary for the purposes of the legitimate interests pursued by the Company, such as its legitimate interest to ensure the safety and security of the ships it manages and its premises, to comply with its legal obligations and with industry-specific requirements imposed by Charterers, to secure its legal rights and to identify candidates.

5.2 The provision of some of the above personal data is required by law or by contract. As such, if you do not provide us with this data, we will not be able to process your application to work in the Company.

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6. Communication

You can communicate with the Company as follows:

Alison Management Corporation
Mrs. Erasmia Vlachandrea
Xenias 5 & Charilaou Trikoupi Str., Kifisia 16451, Athens
+30 210 7105 260
dpa-hse@alisonmanagement.gr

<input type="checkbox"/> ACKNOWLEDGEMENT OF RECEIPT - I hereby acknowledge the receipt of the above information from the Company for the processing of my personal data
<input type="checkbox"/> CONSENT - I consent to the processing of my personal data by the Company for two (2) years, in order to consider me as a candidate for the position for which I have applied, as well as for a position other than that in the future.

SIGNED _____ PLACE _____ SIGNATURE _____ DATE _____